

## STUDENT CARE CENTRE

@ Raffles Girls' Primary School

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Knowledge Park started in 1991 as a tuition centre. Our first Student Care Centre started in 2003. We have more than 25 years of experience in providing quality educational services to thousands of students. With our pool of passionate and experienced educators, we provide holistic care programme in our centre.

**We have 4 Community-based Student Care Centres and 3 School-based Student Care Centres.**

### Our Services and Programmes

#### **MEAL (LUNCH AND TEA-BREAK)**

The meals provided are varied, balanced and nutritious and have sufficient protein, carbohydrates, vitamins, and fibre. All menus are planned accordingly to the nutrition requirement from MSF and HPB.



#### **NAP TIME**

Nap time is encouraged for Primary One.

#### **HOMEWORK SUPERVISION (STUDY TIME)**

A minimum of 1-Hour Supervised Study Time is set aside for students to complete their homework or self-revision. More time will be allocated for the Study Time nearer the examination period.



#### **CHARACTER BUILDING**

This programme aims to build students' characters through structured lessons focusing on value and service learning. Students will have the opportunity to demonstrate the values learned in the centre and at home.

#### **ENRICHMENT PROGRAMME**

Enrichment programmes seek to engage students and equip them with the relevant 21<sup>st</sup> Century Competencies skills and mind-sets for holistic development. Examples of the programmes are Speech and Drama, Arts, Music, and personal development.



#### **OUTDOOR ACTIVITIES**

Students will be engaged in outdoor activities to build and develop their social-emotional skills. It helps students to self-regulate their emotions, increase their imagination, contribute to their cognitive development, and facilitate their social & interaction skills.

## SCHOOL HOLIDAY PROGRAMMES

During the school holidays, we provide exciting and fun activities to establish stronger bonds among the children and staff; to create fond memories that will stay with them for life



## OUR DAILY PROGRAMME

(Subject to changes)

TIME	MON	TUE	WED	THU	FRI
After School Hours	Lunch / Hand Wash / Attendance Taking				
After Lunch	Wash Up / Change of SCC T-shirt / Face Clock-in / Hand Sanitization Nap Time (45 minutes of nap time will be allocated for Lower Primary)				
2.30 pm – 4.00 pm	Homework Supervision				
4.00 pm – 4.15 pm	Tea-Break / Wipe Down / Hand Wash				
4.15pm – 5.00 pm	GEMS Character Development/Values				
5.00 pm – 6.00 pm	GEMS Time (Enrichment Programmes / Structured Outdoor Activities / Bonding & Sharing)				
6.00 pm – 7.00 pm	Home Sweet Home / Face Clock-out / Reading Time				

## Schedule - School Holidays

(Subject to changes)

7.30 am – 9.30 am	Assembly / Face Clock-in / Independent Reading / Light Exercise
9.30 am – 10.00 am	Breakfast / Hand Wash / Wipe Down
10.00am – 12 noon	Supervised Study Time / GEMS Activities / *Excursion
12.00 noon - 2.00 pm	Lunch Time / Wipe Down / Hand Wash / Wash up / Rest Time
2.00pm – 3.30 pm	Supervised Study Time / Reading
3.30 pm – 3.45 pm	Tea-Break / Wipe Down / Hand Wash
3.45 pm – 5.00 pm	GEMS Time (Character Development / Enrichment Programme / Outdoor Activities / *Excursion)
5.00 pm – 6.00 pm	Group Bonding Time (Organized Activities / Structured Outdoor Play/Games / Music & Movement)
6.00 pm – 7.00 pm	Home Sweet Home / Face Clock-out / Reading Time

\* *Excursions* are scheduled on Every Friday, subject to changes

## OUR STAFF

The staff would determine the overall quality of student care programmes. All our staff meet the basic qualifications and are suitable in terms of age, health, personality, knowledge, and experience in running a student care.

## OUR FEE STRUCTURE

S/N	Types of Fees	Fee	Remarks
1	Monthly Fee	<b>\$260.00</b>	Payable per month
2	Registration Fee	\$20.00	One Time Enrolment Fee (non-refundable)
3	Holidays Full Day Surcharge	\$5.00	\$5.00 per day.
4	Uniform (3 pieces)	\$30.00	\$10 per piece
6	Refundable Deposit	\$260.00	Payable at initial enrolment <i>(Refundable upon child's last day with SCC, within seven working days from last day of calendar month)</i>

**Total Amount Payable: \$570.00**

\*Child requires minimum 3 pieces of uniform to change daily

Student Care Fee Assistance (SCFA) are available for students in need of financial assistance. Terms and conditions apply.

## OPERATING HOURS

Our operating hours are:

- Monday to Friday (during school days) – 1.30 pm to 7.00 pm
- Monday to Friday (during non-school days) – 7.30 am to 7.00 pm
- We are closed on Saturdays, Sundays, gazetted Public Holidays and MSF's entitled six-day centre closure days.