22 August 2023

Dear Parents/Guardian,

Use of RGPS Premises as Polling Station for Presidential Election 2023

RGPS has been designated as a Polling Station for the coming Presidential Election 2023 and our canteen will be used. To prepare for the Presidential Election 2023, the school has made the following changes in accordance to MOE's announcement and instructions from the Elections Department.

1. Change of Teachers' Day School Holiday

As Polling Day for Presidential Election 2023 is on 1 September 2023, Teachers' Day will be moved to 11 September 2023, which will now be designated a school holiday. The Teachers' Day celebrations in school will carry on as planned on 31 August 2023. Pupils will be dismissed from 10.20 am onwards, as per our usual staggered arrangements.

2. School Activities on 30 August and 31 August (eve of Polling Day)

A. 30 August (Wednesday)

- Lessons will continue as planned.
- Canteen will be closed for election preparations after the last recess at 11.30 am.
- There will be no lunch provision. Student Care Centre (SCC) will make lunch arrangements for their pupils separately.
- Pupils will be dismissed as usual and parents/guardian are advised to pick up their child by 2.30 pm.
- There will be no after-school enrichment programmes and co-curricular activities (CCAs) on 30 August 2023.

B. 31 August (Thursday)

 The Teachers' Day celebrations will carry on as planned on 31 August 2023 and pupils will be dismissed from 10.20 am, as per our usual staggered arrangements.
 For pupils taking the school bus, the school has informed SSTA of the early dismissal.

- Canteen will remain closed. Parents/guardian can pack simple snacks for your daughter/ward to consume during snack break in class.
- During morning arrival, P1 and P2 pupils will report to the hall. P3 and P4 pupils
 who arrive in school early will assemble in the hall, before being fetched by their
 teachers at 7.10 am to their classes. P5 and P6 pupils will assemble as per normal.
- SCC will remain open as usual.

3. Visits by Former RGPS Girls on 31 August

In view of the arrangements made for Presidential Election 2023, our former pupils who want to come back to visit their teachers can only do so from **11.15am to 12.30pm**. They can gather only at the PARTS Basketball Court to meet their teachers. The canteen will be strictly out of bounds. <u>All former pupils will need to leave the school by 12.30pm.</u>

Thank you.

Your Partner in Education

Mrs Elaine Quek Principal

^{*} While we appreciate that our students would like to show their gratitude and extend well wishes to their teachers as we celebrate Teachers' Day, we urge parents/guardian not to arrange for food deliveries to the school. Instead, our students could consider making cards and small tokens for their teachers.